



NATIONAL BARBER 1 (NO CHEMICAL)
PRACTICAL EXAMINATION

CANDIDATE INFORMATION BULLETIN

PLEASE RETAIN THIS BULLETIN FOR FUTURE REFERENCE

This bulletin contains important information regarding the NIC National Barber 1 (No Chemical) Practical Examination content and administration. Please review all information carefully.

IMPORTANT INSTRUCTIONS

- Do not leave the examination area without permission. Permission must be obtained to leave the examination area for any reason, including restroom usage or at the completion of the examination.
- Candidates are required to bring their own kit with sufficient quantity of supplies in sanitary condition. This includes the required implements in proper working order and protective drapes. The kit must be kept closed except when removing or replacing materials for a particular service. The kit will be used during the examination as dry storage and is considered part of the work area.
- All examinations are administered in a testing environment. Candidates should bring a container of water if needed for any section of the examination. Candidates may bring a thermos of hot water if desired. All water and their containers must be taken with the candidates and may not be disposed of at the testing facility.
- Candidates are evaluated at all times. Continue demonstrating until you have completed the entire section.
- Candidates will be given 10 minutes for client protection and to set up the general supplies that they will use throughout the examination. Candidates will also set up the supplies for the shaving section of this examination.
- Candidates will also be given 2 minutes to set up the supplies for each section of the examination.
- The verbal instructions will be read twice for each section of the examination. Each examination section has a maximum time allowance. Once you have completed all tasks in the section please step back to indicate that you are finished. In the event that all candidates complete the section before the time has elapsed the examiners will proceed to the next section of the examination.
- Candidates must follow all appropriate public protection and infection control procedures during all phases of the practical examination that will ensure the health, safety, and welfare of the public. In the event of a blood spill candidates will be expected to follow the NIC Health and Safety Standards. Failure to do so may result in your dismissal from the examination.

- Talking with other candidates or the examiners during the examination is strictly prohibited. Doing so will result in your dismissal from the examination and a report of your actions to the proper authorities. Your examiner has been instructed not to answer any questions concerning your examination. This ensures equal opportunity for all candidates and standardization in testing for the National Practical Examination. If you have an emergency situation please ask to speak with the examination coordinator.
- Manufacturer's labels are required on all disinfectants and sanitizers.

MODEL OR MANNEQUIN(S)

Depending on the state, candidates will either use a live model or mannequin head(s) for the examination.

** Please refer to State guidelines.*

***If your state permits a live model:**

Models must be at least 15 years of age and cannot be licensed or a student studying in this field. Models must be present with the candidate at the beginning of the practical examination. The model must present a valid driver's license or State ID card for admittance to the examination. The model must be appropriate for examination purposes. The model must agree to submit to all services in the practical examination. Models may not participate in any way during the examination. Models are not permitted to talk to the candidate or examiners at any time during the examination.

***If your state permits a mannequin head(s):**

If you are required to bring a mannequin head(s), it is the candidate's responsibility to appear at the practical examination with their mannequin head(s).

Mannequin heads that have been purchased presectioned indicating the sections by various colors and/or notches are NOT allowed during any part of the practical examination.

BARBER 1 (NO CHEMICAL) PRACTICAL EXAMINATION CONTENT SECTIONS

The scope of the National Barber 1 (No Chemical) Practical Examination includes 3 core domain services. The core domain services are based on the national job analysis. The core domain services are as follows:

Core Domain Services

- Set Up and Client Protection
- Shaving with a Straight Razor
- Haircutting

Every State Regulatory Entity has different testing needs and may elect one or more of the following services. Please contact your State Regulatory Entity to obtain a list of services that constitute the practical examination administered in your state. The optional services are as follows and are denoted with an *:

Optional Services

- *Basic Facial
- *Blow Drying
- *Thermal Curling

CORE DOMAIN SERVICES

**SET UP AND CLIENT PROTECTION
(10 minutes)**

Verbal Instructions:

“You will now set up the general supplies that you will use throughout your examination.”

“You will also set up supplies for the shaving section of this examination”

“You will perform the client protection for the shaving section of this examination.”

“You will be expected to follow all safety and infection control procedures.”

“You will have 10 minutes to complete this section.”

“You will be informed when you have 5 minutes remaining.”

(1) *“The instructions will be repeated.”* **(2)** *“You may begin.”*

Candidates will be evaluated on the following tasks:

- Disinfects work area
- Disposes of soiled materials using infection control procedures
- Sanitizes hands
- Sets up work area with supplies labeled in English
- Sets up implements that are visibly clean and sanitary
- Uses neck strip or towel and drape
- Re-sanitizes hands

**SHAVING WITH A STRAIGHT RAZOR
(20 minutes)**

Verbal Instructions:

“You will now perform the shaving with a straight razor section of this examination.”

“You will demonstrate draping, lathering the face and the application of the steam towel.”

“You will demonstrate shaving procedures on all areas of the face.”

“You will be expected to follow all safety and infection control procedures.”

“You will have 20 minutes to complete this section.”

“You will be informed when you have 10 minutes remaining.”

(1) *“The instructions will be repeated.”* **(2)** *“You may begin.”*

Candidates will be evaluated on the following tasks:

Preparation

- Sets up implements that are visibly clean and sanitary
- Sanitizes hands to include wrist
- Applies drape across front of model covering shoulders but not touching neck skin
- Applies towel securely by tucking into neckband
- Places residue towel across chest/shoulder area

Demonstration of Shaving with a Straight Razor

- Lathers beard and mustache area using a circular motion with cushions of fingers evenly and safely
- Wrings wet steam towel thoroughly
- Tests temperature of wet steam towel on inside of wrist
- Applies steam towel around face folding ends over forehead and leaving nostrils exposed
- Removes steam towel and lather together in a continuous fluid motion
- Re-lathers beard and mustache area using a circular motion with cushions of fingers safely
- Keeps stretching hand dry and lather-free to prevent slipping
- Strokes straight razor at an angle with grain of beard
- Holds straight razor in correct freehand position with palm facing toward model/mannequin safely
- Uses freehand stroke in appropriate areas
- Holds straight razor in correct backhand position with palm facing away from model/mannequin safely
- Uses backhand stroke in appropriate areas
- Holds straight razor in correct reverse freehand position with palm facing toward model/mannequin safely
- Uses reverse freehand stroke in area 14 safely
- Performs shaving stroke(s) with leading point of straight razor safely
- Applies steam towel to remove all residue safely
- Applies toner or astringent safely

Safety and Infection Control

- Maintains towel and drape for protection throughout service
- Disposes of soiled materials using infection control procedures
- Practices infection control procedures safely throughout service
- Maintains work area in a safe manner throughout service

*** BASIC FACIAL (OPTIONAL SERVICE)**
(10 minutes)

Verbal Instructions for Set Up:

“You have 2 minutes to remove the supplies from your kit for the facial section of this examination”. “Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set up.”

Verbal Instructions:

“You will now perform the facial section of this examination.”
 “You will demonstrate client protection for the Basic Facial section of this examination”
 “You will cleanse the face, apply massage product, demonstrate facial manipulations, and remove the massage product.”
 “You will be expected to follow all safety and infection control procedures.”
 “You will have 10 minutes to complete this section.”
 “You will be informed when you have 5 minutes remaining.”
 (1) “The instructions will be repeated.” (2) “You may begin.”

Candidates will be evaluated on the following tasks:

Preparation

- Sets up work area with supplies labeled in English
- Sanitizes hands
- Applies hair drape to secure hair away from face
- Re-sanitizes hands to include wrist

Demonstration of Facial

- Cleanses entire face safely
- Wrings wet steam towel thoroughly
- Tests temperature of wet steam towel on inside of wrist
- Removes all cleanser using steam towel safely
- Distributes massage product over entire face safely
- Demonstrates massage maintaining continuous contact
- Removes all residual massage product using steam towel safely
- Applies toner or astringent safely

Safety and Infection Control

- Removes all product from container using infection control procedures
- Maintains towel and drape for protection throughout service
- Disposes of soiled materials using infection control procedures
- Practices infection control procedures safely throughout service
- Maintains work area in a safe manner throughout service

HAIRCUTTING
(30 minutes)

Verbal Instructions for Set Up:

“You have 2 minutes to remove the supplies from your kit for the haircutting section of this examination. “Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set up.”

Verbal Instructions:

“You will now perform the haircutting section of this examination.”
 “You will demonstrate client protection for the haircutting section of this examination”
 “You will complete a tapered haircut using clippers and shears.”
 “You must remove at least ¼ inch of hair throughout the haircut.”

 “You will use your clippers to cut the nape section area up to the parietal bone of the head.”
 “You will be expected to demonstrate the clipper and comb technique. Clipper guards or attachments may not be used.”
 “You will complete the remainder of the haircut using the shears.”
 “Please do not sweep the hair from the floor until you are instructed.”
 “You will be expected to follow all safety and infection control procedures.”
 “You will have 30 minutes to complete this section.”
 “You will be informed when you have 15 minutes remaining.”
 (1) “The instructions will be repeated.” (2) “You may begin.”

Candidates will be evaluated on the following tasks:

Preparation

- Sets up implements that are visibly clean and sanitary
- Uses neck strip or towel and drape

Demonstration of Haircutting

- Uses clippers to establish graduated haircut with no blocked line (taper/fade)
- Handles clippers safely at all times
- Demonstrates use of shears on top of head
- Handles shears safely at all times
- Blends haircut evenly with clippers or shears without leaving weight line
- Cut sides in front of ear uniform in length with clippers
- Establishes outline around ears and sides of neck that follows natural hairline
- Cuts at least ¼ inch of hair throughout haircut

Safety and Infection Control

- Removes hair clippings from skin, drape, and work area
- Sweeps hair from floor
- Maintains neck strip or towel and drape for protection throughout service
- Disposes of soiled materials using infection control procedures
- Practices infection control procedures safely throughout service
- Maintains work area in a safe manner throughout service

Examiners will read the following to each candidate after candidate has stepped back to indicate that they have completed their haircut or the timing has elapsed:

“May I please use your comb to check your haircut?”

Examiners will read the following to each candidate after checking their haircut:

“You may clean up only your hair at this time.”

*** BLOW DRY STYLING (OPTIONAL SERVICE)**
(15 minutes)

***Blow Dry Styling is an optional service for states that elect to test this service.**

Verbal Instructions for Set Up:

"You have 2 minutes to remove the supplies from your kit for the blow dry styling section of this examination. Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set up."

Verbal Instructions:

"You will now perform the blow dry styling section of this examination."

"You may dampen the hair as necessary before starting to blow dry."

"You will completely blow dry the front, top, and at least one side of the head."

"You will be expected to control the hair using a blow dryer and a brush."

"You will be expected to follow all safety and infection control procedures."

"You will have 15 minutes to complete this section."

"You will be informed when you have 8 minutes remaining."

(1) *"The instructions will be repeated."* **(2)** *"You may begin."*

Candidates will be evaluated on the following tasks:

Preparation

- Sets up implements that are visibly clean and sanitary
- Sanitizes hands
- Uses neck strip or towel and drape properly

Demonstration of Blow Drying

- Dries hair from scalp to ends to create volume
- Directs air flow to protect scalp
- Controls hair with a brush
- Demonstrates drying of hair on top and one side of head

Safety and Infection Control

- Maintains neck strip or towel and drape for protection throughout service
- Practices infection control procedures safely throughout service
- Maintains work area in a safe manner throughout service

***THERMAL CURLING (OPTIONAL SERVICE)**
(10 minutes)

***Thermal Curling is an optional service for states that elect to test this service.**

Verbal Instructions:

"You will now perform the thermal curling section of this examination."

"You will form at least three thermal curls in the top section of the head."

"You will also form two parallel rows of curls in the side section of the head with at least two thermal curls in each row."

"You will be expected to follow all safety and infection control procedures."

"You will have 10 minutes to complete this section."

"You will be informed when you have 5 minutes remaining."

(1) *"The instructions will be repeated."* **(2)** *"You may begin."*

Candidates will be evaluated on the following tasks:

Preparation

- Sets up implements that are visibly clean and sanitary
- Tests temperature of iron prior to applying to hair

Demonstration of Thermal Curling

- Subsections hair same width as barrel of iron
- Subsections hair no longer than 3 inches
- Establishes a base
- Distributes hair evenly around iron
- Forms a complete curl
- Protects scalp from iron with comb
- Forms curl so that the hair is smooth and unmarked

Safety and Infection Control

- Uses iron safely at all times
- Maintains neck strip or towel and drape for protection throughout service
- Practices infection control procedures safely throughout service
- Maintains work area in a safe manner throughout service

**CANDIDATE SUMMARY
AND FINAL CLEANUP**

Verbal Instructions:

"This concludes the National Practical Examination. Please make sure that all kit supplies and disposable materials are taken with you. Please do not dispose of waste materials, chemicals, or water in the trash receptacles or restrooms as they are unable to accommodate all waste materials from every candidate that takes the examination."

RECOMMENDED GENERAL SUPPLIES

ALL SUPPLIES MUST BE LABELED IN ENGLISH

** Please refer to State guidelines*

- dry storage kit/container*
- hand sanitizer
- mannequin head(s) and a table clamp* (pre-marked mannequin head(s) are **NOT** permitted)
- a towel to place between the clamp and the table*
- spray disinfectant*
- astringent
- toner
- disposal bag for waste materials
- cloth and paper towel(s)
- neck strip(s)
- shampoo cape (child size is appropriate for mannequin)
- hair clamp(s)
- comb(s)
- hair brush(es)
- spray bottle
- protective gloves
- protective cream
- protective cotton
- first aid supplies (blood spill kit)
- tape

SHAVING SUPPLIES

- shaving cream
- razor
- towel

FACIAL SUPPLIES

- hair drape
- cleansing cream
- massage cream
- toner or astringent

HAIRCUTTING SUPPLIES

- haircutting shears
- clippers
- comb(s)

BLOW DRY STYLING SUPPLIES

- blow dryer
- hair brush(es)

THERMAL CURLING SUPPLIES

- thermal curling iron
- comb(s)
- material for testing temperature of iron

BARBER 1 (NO CHEMICAL) REFERENCES

Milady's Standard Textbook of Professional Barbering. 2006

Milady
5 Maxwell Drive
Clifton Park, NY 12065
(800) 347-7707
www.Milady.com

Milady's Standard Textbook of Professional Barber-Styling Rev. Ed. 1999

Milady
5 Maxwell Drive
Clifton Park, NY 12065
(800) 347-7707
www.Milady.com

NIC Health and Safety Standards

NIC, Inc., October 2002
www.nicesting.org

NIC HEALTH AND SAFETY STANDARDS BLOOD SPILL PROCEDURE

If a blood spill should occur, the following steps **MUST** be followed:

- **SUPPLY INJURED PARTY WITH LIQUID STYPTIC/ANTISEPTIC AND THE APPROPRIATE DRESSING TO COVER THE INJURY.**
- **DOUBLE BAG ALL BLOOD-SOILED (CONTAMINATED) ARTICLES AND LABEL WITH RED OR ORANGE BIOHAZARD WARNING.** This is the responsibility of the candidate and should be executed as follows:

CANDIDATE INJURY – FOR EXAMINATION PURPOSES

1. **PROTECTION** – If a cut is sustained, stop the service and clean the injured area.
2. **APPLY** antiseptic and/or liquid or spray styptic as appropriate (see NOTE).
3. **DRESSING** - cover the injury with the appropriate dressing.
4. **COVER** injured area with finger guard or glove as appropriate.
5. **CLEAN** model/client and station as appropriate.
6. **DOUBLE BAG** and dispose of all contaminated objects. Clean hands with antimicrobial cleanser.
7. **RETURN** to service.

MODEL INJURY – FOR EXAMINATION PURPOSES

1. **STOP** service.
2. **GLOVE** hands of candidate/student/licensee.
3. **CLEAN** injured area as appropriate.
4. **APPLY** antiseptic and/or liquid or spray styptic as appropriate (see NOTE).
5. **COVER** the injury with the appropriate dressing to prevent further blood exposure.
6. **DOUBLE BAG** and dispose of all contaminated objects. Clean hands with antimicrobial cleanser.
7. **RETURN** to service.

EXAMINERS:

- **EXAMINER IS TO USE UNUSED DISPOSABLE LATEX GLOVES OR NON-ALLERGENIC EQUIVALENT WHEN CHECKING THAT CANDIDATE’S SERVICE. DOUBLE BAG AND DISPOSE USED GLOVES.**
- **FOLLOW WITH ANTIMICROBIAL SCRUB ON HANDS.**
- **DOCUMENT INCIDENT IN BLOOD SPILL LOG.**

NOTE: DO NOT ALLOW CONTAINERS, BRUSHES, NOZZLES OR LIQUID STYPTIC TO TOUCH THE SKIN OR CONTACT THE WOUND. USE AN APPLICATOR. EXAMINERS SHOULD ALSO COMPLETE AN INCIDENT REPORT.

WET DISINFECTION STANDARD

- 1** All tools and implements, **EXCEPT THOSE THAT HAVE COME IN CONTACT WITH BLOOD OR BODY FLUIDS** must be disinfected, at minimum, by complete immersion in an EPA registered, *bactericidal, virucidal, fungicidal, and pseudomonacidal (Formulated for Hospitals)* disinfectant that is mixed and used according to the manufacturer’s directions.
- 2** All tools and implements **WHICH HAVE COME IN CONTACT WITH BLOOD OR BODY FLUIDS** must be disinfected, at minimum, by complete immersion in an EPA registered disinfectant that is effective *against HIV-1 and human Hepatitis B Virus or Tuberculocidal* that is mixed and used according to the manufacturer’s directions.

DRY STORAGE STANDARD

Disinfected implements must be stored in a disinfected, dry, covered container and be isolated from contaminants.

HAND WASHING

(Anti-Bacterial Soap is recommended)

Thoroughly wash hands and the exposed portions of arms with antibacterial soap and water before providing services to **each client** and after smoking, drinking, eating, and using the restroom.

NAIL TECHNOLOGY

Practical Examinations

Liquid Monomer containing *Methyl Methacrylate (MMA)* is **prohibited** for use during NIC practical examinations.

Odorless sculpture nail products **are required** for use during NIC practical examinations.

Adopted as amended October 2002

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