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## Natural Hair Stylist Candidate Briefing and Verbal Instructions

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**At the beginning of the examination, please read the following statements:**

*“Good morning/afternoon. On behalf of \_\_\_\_\_ we would like to welcome you. As NIC certified examiners, we have been directed to read the instructions for each area of the examination. All candidates participating in the performance examination will be given the same instructions.*

*Once the examination has started, you will only be able to leave the testing area with the permission of your examiner.*

*Restrooms are located \_\_\_\_\_; drinking water is located \_\_\_\_\_. If you find it necessary to leave your work area, raise your hand and an examiner will assist you. You will need to sign out, and sign in. The examinations will continue and you will not be permitted extra time. Only one person at a time may leave, so please return as quickly as possible.*

*In the event of an emergency, the emergency exits are located \_\_\_\_\_.*

*Talking with other candidates or the examiners during the examination is strictly prohibited. Doing so will result in your dismissal from the examination and a report of your actions to the proper authorities. Your examiner has been instructed not to answer any questions concerning your examination. This ensures equal opportunity for all candidates and standardization in testing for the national practical examination. If you have an emergency situation please ask to speak with the examination coordinator.*

*During all sections of the practical examination you will be expected to follow all safety and infection control procedures. You will also be scored for proper draping and proper care and handling of implements. You are evaluated at all times.*

*You are responsible for having all the needed supplies.*

*Please take notice that the NIC Health and Safety Standards are posted and a first aid kit is available in the event of a blood spill.*

*Please turn off all cellular phones, pagers, and electronic devices while in the examination room.*

*You will be given 10 minutes for client protection and to set-up the general supplies that you will use throughout your examination. For safety reasons please place kits and all supplies underneath your area. Before each section of your examination you will have 2 minutes to remove the supplies from your kit in preparation for the next section of your examination. Please only remove your supplies from your kit during the 2-minute time frame. Do not begin any procedures until the verbal instructions have been read for each section of the examination and you are instructed to begin.*

*The verbal instructions will be read twice for each section of the examination. Each examination section has a maximum time allowance. Once you have completed all tasks in the section please step back to indicate that you are finished. In the event that all candidates complete the section before the time has elapsed the examiners will proceed to the next section of the examination.”*

## SET-UP AND CLIENT PROTECTION

(10 minutes)

### Verbal Instructions:

*"You will now set-up the general supplies that you will use throughout your examination."*

*"You will also set-up the supplies for the invisible braid section of this examination."*

*"You will perform the client protection section of this examination."*

*"You will be expected to follow all safety and infection control procedures."*

*"You will have 10 minutes to complete this section."*

*"You will be informed when you have 5 minutes remaining."*

(1) *"The instructions will be repeated."* (2) *"You may begin."*

**Note to examiners: Please read the following statement if all candidates have stepped back to indicate that they have completed the section before the timing has elapsed:**

*"All candidates have stepped back to indicate that they have completed this section of the examination, we will now proceed to the next section of the examination."*

## INVISIBLE/OVERHAND BRAID

(15 minutes)

### Verbal Instructions:

*"You will now perform the invisible braid section of this examination."*

*"You will divide the head into three quadrants from ear to ear and from crown to forehead."*

*"You will perform an invisible braid in section # 1, the right front section of the head."*

*"You will be instructed to remove the braid by your examiner."*

*"You will be expected to follow all safety and infection control procedures."*

*"You will have 15 minutes to complete this section."*

*"You will be informed when you have 8 minutes remaining."*

(1) *"The instructions will be repeated."* (2) *"You may begin."*

**Examiners will read the following to each candidate:**

*"Please demonstrate removing the braid."*

**Note to examiners: Please read the following statement if all candidates have stepped back to indicate that they have completed the section before the timing has elapsed:**

*"All candidates have stepped back to indicate that they have completed this section of the examination, we will now proceed to the next section of the examination."*

**VISIBLE/UNDERHAND BRAID**  
**(15 minutes)**

**Verbal Instructions for Set-up:**

*“You have 2 minutes to remove the supplies from your kit for the visible braid section of this examination. Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set-up.”*

**Verbal Instructions:**

*“You will now perform the visible braid section of this examination.”*

*“You will perform a visible braid in section # 1, the right front section of the head.”*

*“You will be instructed to remove the braid by your examiner.”*

*“You will be expected to follow all safety and infection control procedures.”*

*“You will have 15 minutes to complete this section.”*

*“You will be informed when you have 8 minutes remaining.”*

**(1)** *“The instructions will be repeated.”* **(2)** *“You may begin.”*

**Examiners will read the following to each candidate:**

*“Please demonstrate removing the braid.”*

**Note to examiners: Please read the following statement if all candidates have stepped back to indicate that they have completed the section before the timing has elapsed:**

*“All candidates have stepped back to indicate that they have completed this section of the examination, we will now proceed to the next section of the examination.”*

**SEW-ON METHOD**  
**(15 minutes)**

**Verbal Instructions for Set-up:**

*“You have 2 minutes to remove the supplies from your kit for the sew-on method section of this examination. Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set-up.”*

**Verbal Instructions:**

*“You will now perform the sew-on method section of this examination.”*

*“You will create a horizontal cornrow between the nape and occipital area in section #2, the back section of the head.”*

*“You will demonstrate all of the necessary steps to attach the weft of hair to the cornrow track.”*

*“You will be instructed to remove the extension by your examiner.”*

*“You will be expected to follow all safety and infection control procedures.”*

*“You will have 15 minutes to complete this section.”*

*“You will be informed when you have 8 minutes remaining.”*

*(1) “The instructions will be repeated.” (2) “You may begin.”*

**Examiners will read the following to each candidate:**

*“Please demonstrate removing the extension and cornrow track.”*

**Note to examiners: Please read the following statement if all candidates have stepped back to indicate that they have completed the section before the timing has elapsed:**

*“All candidates have stepped back to indicate that they have completed this section of the examination, we will now proceed to the next section of the examination.”*

## **BONDED METHOD**

**(15 minutes)**

### **Verbal Instructions for Set-up:**

*“You have 2 minutes to remove the supplies from your kit for the hair bonded method section of this examination. Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set-up.”*

### **Verbal Instructions:**

*“You will now perform the bonded method section of this examination.”*

*“You will apply a hair extension using the bonded method between the nape and occipital area in section # 2, the back section of the head.”*

*“You will demonstrate all of the necessary steps to attach the weft of hair using the bonding adhesive.”*

*“You will be instructed to remove the extension by your examiner.”*

*“You will be expected to follow all safety and infection control procedures.”*

*“You will have 15 minutes to complete this section.”*

*“You will be informed when you have 8 minutes remaining.”*

**(1)** *“The instructions will be repeated.”* **(2)** *“You may begin.”*

### **Examiners will read the following to each candidate:**

*“Please demonstrate removing the extension and bonding adhesive.”*

### **Note to examiners: Please read the following statement if all candidates have stepped back to indicate that they have completed the section before the timing has elapsed:**

*“All candidates have stepped back to indicate that they have completed this section of the examination, we will now proceed to the next section of the examination.”*

**EXTENSION TO INVISIBLE BRAID**  
**(15 minutes)**

**Verbal Instructions for Set-up:**

*“You have 2 minutes to remove the supplies from your kit for the extension to invisible braid section of this examination. Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set-up.”*

**Verbal Instructions:**

*“You will now perform the extension to invisible braid section of this examination.”*

*“You will apply an extension to an invisible braid to section #3, the left front section of the head.”*

*“You will demonstrate all of the necessary steps to demonstrate an extension to an invisible braid.”*

*“You will be instructed to remove the extension by your examiner.”*

*“You will be expected to follow all safety and infection control procedures.”*

*“You will have 15 minutes to complete this section.”*

*“You will be informed when you have 8 minutes remaining.”*

*(1) “The instructions will be repeated.” (2) “You may begin.”*

**Examiners will read the following to each candidate:**

*“Please demonstrate removing the extension.”*

**Note to examiners: Please read the following statement if all candidates have stepped back to indicate that they have completed the section before the timing has elapsed:**

*“All candidates have stepped back to indicate that they have completed this section of the examination, we will now proceed to the next section of the examination.”*

**EXTENSION TO VISIBLE BRAID**  
**(15 minutes)**

**Verbal Instructions for Set-up:**

*“You have 2 minutes to remove the supplies from your kit for the extension to visible braid section of this examination. Please do not begin any procedures until the verbal instructions have been read and you are instructed to begin. You may begin set-up.”*

**Verbal Instructions:**

*“You will now perform the extension to visible braid section of this examination.”*

*“You will apply an extension to a visible braid to section #3, the left front section of the head.”*

*“You will demonstrate all of the necessary steps to demonstrate an extension to a visible braid.”*

*“You will be instructed to remove the extension by your examiner.”*

*“You will be expected to follow all safety and infection control procedures.”*

*“You will have 15 minutes to complete this section.”*

*“You will be informed when you have 8 minutes remaining.”*

**(1)** *“The instructions will be repeated.”* **(2)** *“You may begin.”*

**Examiners will read the following to each candidate:**

*“Please demonstrate removing the extension.”*

**Note to examiners: Please read the following statement if all candidates have stepped back to indicate that they have completed the section before the timing has elapsed:**

*“All candidates have stepped back to indicate that they have completed this section of the examination, we will now proceed to the next section of the examination.”*

**CANDIDATE SUMMARY  
AND FINAL CLEANUP**

**At the conclusion of the examination, please read the following statements:**

*“This concludes the National Practical Examination, please make sure that all kit supplies and disposable materials are taken with you. Please do not dispose of waste materials, chemicals, or water in the trash receptacles or restrooms as they are unable to accommodate all waste materials from every candidate that takes the examination.”*